

INFORMATION TO BE PROVIDED BY REQUESTOR

The information requested in this portion must be provided by any person requesting access to a government record held or controlled by The College of New Jersey. The Custodian of Records will not consider a request unless and until all required information is provided.

**INFORMATION TO BE PROVIDED BY REQUESTOR
(Please print)**

First Name _____ Middle Initial _____ Last Name _____

Company/Organization _____

Mailing Address _____

City _____ State _____ Zip Code _____

E-Mail Address _____

Daytime Telephone Number: Area Code _____ Number _____ Extension _____

Preferred Delivery: Pick Up U.S. Mail E-Mail

On Site Inspection

Under penalty of N.J.S.A. 2C:28-3, I certify that I (choose one) have have not been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.

Description of government record sought (attach an additional sheet if necessary):

Signature of requestor

Date

Return the completed form by mail, fax or e-mail to:
Jamie Schwartz, Records Custodian
The College of New Jersey, Green Hall Room 207
P.O. Box 7718, Ewing, NJ 08628-0718
opra@tcnj.edu; Fax(609) 637-5146