INFORMATION TO BE PROVIDED BY REQUESTOR

The information requested in this portion must be provided by any person requesting access to a government record held or controlled by The College of New Jersey. The Custodian of Records will not consider a request unless and until all required information is provided.

INFORMATION TO BE PROVIDED BY REQUESTOR
(Please print)

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
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</tbody>
</table>

Company/Organization

Mailing Address

City State Zip Code

E-Mail Address

Daytime Telephone Number: Area Code Number Extension

Preferred Delivery: □ Pick Up □ U.S. Mail □ E-Mail □ On Site Inspection

Under penalty of N.J.S.A. 2C:28-3, I certify that I (choose one) □ have □ have not been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.

Description of government record sought (attach an additional sheet if necessary):

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Signature of requestor Date

Return the completed form by mail, fax or e-mail to:
Jamie Sirover, Records Custodian
The College of New Jersey, Green Hall Room 207
P.O. Box 7718, Ewing, NJ 08628-0718
opra@tcnj.edu; Fax (609) 637-5146